

# Hillendale Pickleball Club Bylaws

## Article I: Introduction and Name

1. The name of this organization shall be the Hillendale Pickleball Club, referred to as CLUB in these bylaws.

## Article II: Purpose and Objective:

1. The CLUB is organized to provide a fun, healthy, recreational activity for Pickleball players of all skill levels - Beginners, Intermediates, and Advanced.
2. The CLUB will not work to benefit private interests and no part of the CLUB's net earnings may benefit any private individual.
3. This CLUB shall be operated as a non-profit club.

## Article III: Membership

1. Any person, 16 years of age or older, who endorses the objective of this CLUB and has completed a membership form is eligible for membership. Children under 16 years of age may not participate on the courts during club hours.
2. Other than established CLUB membership dues, Members will not be required to join any national, state, or regional affiliated organizations.
3. The membership and fiscal year shall be for a twelve-month period from May 1 through April 30 of the following year.
4. Annual membership dues shall be recommended or established by the CLUB Board.
5. Dues are payable at the beginning of each membership year. Members will be considered delinquent after thirty (30) days and will be dropped from membership.
6. All current members in Good Standing shall be entitled to vote at regular and special meetings of the CLUB and to participate in all CLUB social activities.
7. Proper conduct and common courtesy are expected from all CLUB members. If a member's behavior is undesirable or inappropriate, his/her CLUB membership may be terminated by recommendation of the CLUB Board.
8. Any member wishing to withdraw from membership may do so by notifying the Treasurer. No dues will be refunded.

## Article IV: Authority and Compliance

1. The CLUB shall have a minimum of one General Membership meeting each fiscal year, with dates and times determined by current needs. Notice of such General Membership meeting shall be announced to the membership via email of record and a sign posted at the Hillendale Park Courts no less than two weeks prior to the meeting. During this meeting the agenda will include, at a minimum, an election of officers and presentation of the CLUB financial reports.
2. A quorum may be defined and established by the CLUB.

## Article V: Election of Officers and Term of Office

1. Elections shall take place every one or two years and be held prior to the term starting on May 1<sup>st</sup>.

2. The CLUB shall establish a Board of elected officers, which will minimally include the President and Secretary. The Board will be responsible for issuing guidelines and rules for CLUB activities when there are safety concerns or other issues not covered in these Bylaws.
3. All officers elected shall serve without compensation. All officers must be members in Good Standing.
4. The term of office for all officers shall be for one or two years and will be from May 1<sup>st</sup> of the first year through April 30 of the appropriate year. Each officer shall serve a two-year term of office and may not serve more than three (3) consecutive terms of office unless no other member of the CLUB steps up to hold that office.
5. The Board may remove an officer at any time, with or without cause. Any officer may resign at any time by giving written notice to the Board without prejudice to the rights, if any, of the CLUB under any contract to which the officer is a party. Any resignation shall take effect at the date of the receipt of the notice or at any later time specified in the notice, unless otherwise specified in the notice. The acceptance of the resignation shall not be necessary to make it effective.
6. Any midterm vacancies shall be filled by appointment by the remaining CLUB Board.

## **Article VI: Responsibilities of Officers**

1. President:
  - Preside over all meetings except the CLUB committee meetings.
  - Create and appoint chairs of all committees identified in the Standing Rules.
  - Represent the CLUB with City of Oregon City officials as needed.
  - Responsible for coordination with Oregon City Parks and Recreation officials.
  - Approve all communications delivered to the membership verbally, in writing or by email prior to dissemination of information.
  - Represent the CLUB with other CLUBs as needed.
2. Vice President:
  - Assist President.
  - Conduct meetings in the absence of President.
3. Secretary:
  - Take minutes at each Board and General Membership meeting.
  - Respond to any correspondence pertaining to the CLUB.
  - Notify members of upcoming meetings.
  - Distribute meeting minutes to members.
4. Treasurer:
  - Keep a record of all monies collected and disbursed.
  - Maintain roster of all CLUB members with date membership paid.
  - Prepare monthly financial report and distribute it to board members.
  - Complete and submit all necessary legal documents to state and federal agencies.

## **Article VII: Standing Rules**

1. Standing Rules will document the operation of the CLUB.

2. The list of CLUB committees will be maintained in the Standing Rules.
3. The President will appoint a chair for each active committee from the CLUB membership. The appointed member will serve as CLUB chair until either the member resigns the position, or the President appoints a new chair.
4. The committee chair may attend and vote at Board meetings.
5. The Standing Rules may be changed by a majority vote at any Board or General Membership meeting by a two-thirds vote of those present.

### **Article VIII: Addendums to Bylaws**

1. These bylaws may not be amended in any manner which would negatively upset eligibility for charity status.
2. Proposed Addendums to Bylaws must be provided to all Members either by way of telephone, posting at Hillendale Park Courts, email or any other method that reaches the General Membership at least 14 (fourteen) days prior to the noticed meeting. To modify the Bylaws of the CLUB requires a majority vote of the members present at the noticed meeting for such a purpose.

### **Article IX: Dissolution**

1. Upon the dissolution of this organization, assets shall be distributed for one or more exempt purposes within the meaning of section 501(c) of the Internal Revenue Code, or corresponding section of any future federal tax code, or shall be distributed to an Oregon City nonprofit organization/organization that support youth sports.<sup>1</sup>

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<sup>1</sup> Approved May 31, 2024